

## **Dolina Officers' Meeting**

Minutes – May 8, 2012

Location: Czichray home

**Attendance:** Theresa Czichray, Terri Kurkowski, Jerry Drinka, Bev Piorek, James Bueltel, John Czichray, Bernie Piorek, Kaja Rajtar, Tori Piorek, Edziu Rajtar, Jordan Wiatros, Karina Rajtar, Steve Antolak (briefly).

**March minutes:** Motion to accept by Bernie, 2<sup>nd</sup> by Bev. Unanimously accepted.

### **PFDAА proposal (Steve Antolak):**

- Location:
  - Only two institutions have definitively confirmed or denied (denied) that we would be able to use their facilities. Nobody is committing to prices, a few colleges are not available in August, and many want to wait until the closer to the event dates to make a decision.
  - U of M could be a good (perhaps more expensive) fall-back. Used the U last time we hosted.
  - St. Thomas or St. Kate's would also be good for facilities, have more rules and likely more expensive.
  - Rent out a Days Inn and use a local school? Could cause problems with providing food
  - Many factors (e.g. price, transportation) can't be determined until location is decided.
  - Would have a maximum of three rehearsal spaces
  - Expecting about 150-200 participants (Regina had 180)
  - Locations outside the Twin Cities? (Scholastica, St. John's, St. Mary's?) Gala in the Cities though?
- Money:
  - PFDAА gives \$2,000 seed money
  - Profits split 50/50 with PFDAА
- Commitment:
  - PFDAА needs to know by May 18
  - Costs? Manpower? 24/7 availability to the visiting groups?
  - Probably won't pull together enough people on our own, so should probably look to venues that provide their own people (e.g. ushers, ticket collectors)
  - Steve estimates eight areas of responsibility, 40 hours per area
  - If participation numbers won't allow us to break even, PFDAА will allow us to cancel
  - Really only need three evening "excursions," and one can be a free night
  - Rzeszów will be a year later – can tie in commitment expectation
  - Need about 1 person per 20-25 participants
  - Per past experiences, same people step up every time
  - Won't be spending or losing money
- Other:
  - Idea to tie in PFDAА festival with TCPF; have gala on Friday to generate interest.

- Details on exact date can be determined later.
  - MRAC (grant) deadline is July 13
  - Participants age 16+
- Motion:
  - John moves that Dolina accepts the responsibility to host the PFDAF festival in 2013. Bernie 2nds.
    - Favor: 7
    - Oppose: 4
    - Abstain: 2
  - Motion passes.
- **Action:** Edziu will inform PFDAF.
- Tori will be point person/chair.
- **Action:** Tori will provide a more detailed timeline/outline for the June meeting.

#### **PRCUA:**

- If each individual in Dolina buys a PRCUA policy (minimum \$5,000 insurance plan), Dolina would receive \$34/dancer for 11 months.
  - The group could receive upwards of \$25,000 yearly.
  - PRCUA gives additional money for Rzeszów. In 2011, groups got \$800 per attendee.
  - Would have to be members for two years to get extra Rzeszów money, so would have to do this before July 2012
- Can't own someone else's policy, so if the group tried to purchase the insurance for individuals who don't want to do so themselves, we couldn't control that Dolina would be the beneficiary
- Would be requiring members to join PRCUA membership in order to join Dolina – PRCUA dictating membership to Dolina
  - Don't have to be Polish or Roman Catholic
- Steve Antolak will look into this to see if it's worth/safe looking into

#### **Financials:**

- Unreconciled (includes Festival of Nations deposits for May)
- As of April:
  - Savings: \$1,168.84
  - Checking: \$20,621.95
  - Total: \$21,790.79
- As of May:
  - Savings: \$1,168.84
  - Checking: \$25,094.95
  - Total: \$26,263.79
- To date, we are in the black \$8,766.03 from July 1
- **Action:** John will take care of the CD by the end of his term as Treasurer.
- When John got the books, he was unable to reconcile them, so he removed \$3,646.93 from our balance.
  - Per Stanley and Jacie, not worth continuing to try to reconcile. They recommend acknowledging the discrepancy.

- John moves that we have a one-time reconciliation of our check register of \$3,646.93 via a letter signed by the current officers. Theresa 2nds. Motion passes unanimously, 2 abstentions.
- 2010-11 books not completely closed yet – will be upon final review of merchandise allocation

#### **Website:**

- Jerry can redirect the GoDaddy site to the new Wordpress site. This will be done once Karina finishes the text on the new site.
- **Action:** Karina will add text to the new site to make it functional by the next officers' meeting.

#### **Festival of Nations:**

- Money:
  - Took in \$5,640.88 gross, according to Connie's report. Will know net income later.
  - Amber bill will be about \$200
  - Will owe Dutch tile place about \$219
  - Per John, Net to date for Festival of Nations is about \$4,848.95
- New tagging/cash register system:
  - Worked well, cut down on a lot of error
  - A few bugs, but worked through them well enough for first go
- Staffing the booth:
  - About 6 people didn't show up for their shifts
  - Some didn't stay full time
  - Some didn't pay attention and signed up while performing
  - Some didn't sign up for full hours
  - Some didn't sign up at all
  - Next year: sign up without thinking about performance, switch if needed once performance schedule comes out?
- Backstage etiquette:
  - Problems with people not respecting the FON committee
  - Not quieting down/staying quiet
  - Dolina members left box 1 (past curtain already) to get makeup despite FON committee members saying to stop

#### **Costumes:**

- Spisz sizes have been sent; paid some toward that
- Inventory – 2 people pending
- Stuff in the costume room mostly inventoried
- **Action:** Kaja and Ewa to inventory Słoneczniki items by end of May

#### **Artistic:**

- Long term plan was sent via e-mail. Karina will add that attachment when she posts minutes to Yahoo page. (**Action**)

- Tori and Kaja (and maybe David) will go teach a workshop as guest choreographers in North Dakota end of May – group that performed in Florian last year
- Two U of M students saw the group perform at Northrop and contacted via Facebook – want to interview/observe Dolina – will come to May 16 rehearsal
- **Action:** Tori will get group member books (with bylaws, etc.) to any member who has not yet received one.
- Anna will be helping Kaja with Słoneczniki – check if she needs to do Virtus
- David, Anne O., and John need to do Virtus
- Unknown if Chabry and Słoneczniki will rehearse through the summer (TCPF?)
- Discussion about possibly getting merchandise from woman in Pennsylvania – consignment (shipping costs?)

#### **Misc.:**

- TCPF forms have been submitted, need to purchase insurance
- Tori approached by Cynthia, a Chabry mother, about doing a performance in honor of Val McGill at the Nativity school “county fair” on Saturday, Sept. 15.
  - Cynthia said if she has to pay us herself (if we don’t do it for free/if the fair won’t pay), she will
  - Val did a lot for this fair and for Dolina
  - **Action:** Tori will get more information
- Elections:
  - Start taking nominations week of Memorial Day
  - **Action:** Officers, write up your position descriptions (both per bylaws and per tradition – anything expected of your position) and send to Karina by this Sunday.
  - **Action:** Karina will compile these into one document and send to Dolina, John, Kaja, and Tori. She will also print some for rehearsal.
  - **Action:** John will include in update
  - **Action:** Kaja will forward to Słoneczniki parents
  - **Action:** Tori will forward to Chabry parents
  - New officers will remain in office through August 2014 if Dolina goes to Rzeszów. (elections still in June)
  - **Action:** Karina will check on final pending action items for current officers.
- Edziu would like to send another deposit for Spisz costumes.
- Theresa drafted possible way to track member participation at fundraisers and events. More to come.

**Next meeting:** Monday, June 25. Location and time TBD.